



# Montana University System

## Dual Enrollment Guidelines

The Montana Board of Regents' *Operational Guidelines for Dual Enrollment and Other Secondary-Postsecondary Credit Opportunities* describes delivery models and expectations for dual enrollment, as well as models and practices for college-credit high school courses.

For complete guidelines see:

<http://mus.edu/board/meetings/2010/Sept2010/Workforce/DualEnrollmentGuidelines.pdf>.

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Dual enrollment allows high school students to take college courses while enrolled in high school, for dual-credit or college-credit-only. Dual enrollment may be delivered by college faculty, onsite or online (early college) or by qualified high school faculty at the high school (concurrent enrollment).

### Dual Enrollment Courses:

- Are 100- or 200- level college courses with prefix, number, title, credits, and outcomes established by the Montana University System;
- Have the same content, outcomes and assessments as on-campus sections;
- With few exceptions, enroll all students for college credit;
- Also meet K-12 content and performance standards if used for dual credit; and
- Cannot be the only source used to fulfill the basic high school offerings as required by the Montana Accreditation Standards;

### Dual-enrolled Students must:

- Be enrolled in a high school that has a current interlocal dual enrollment agreement with the higher education institution;
- Be at least 16 years of age or a high school junior;
- Meet prerequisites for the course including placement tests or proficiency scores for math and writing (Policies 301.1 and 301.17);
- Have successfully completed the required high school classes at that grade level and be on track for high school graduation;
- Meet same admission requirements as on-campus students (Policies 301 and 301.1), except for a high school diploma; and
- Have approval signatures of a parent or guardian, high school official, and designated college official.

### Dual enrollment faculty must:

- Be approved by the college and meet minimum qualifications established by the Board of Regents; and
- Have the K-12 licensure (Class 1, 2, 4, or 8) if teaching dual-credit courses.